# KILIMANJARO CHRISTIAN MEDICAL UNIVERSITY COLLEGE
## *(A Constituent College of Tumaini University Makumira)*

## JOB ADVERTISEMENT.

Kilimanjaro Christian Medical University College is a constituent College of Tumaini University Makumira. The college based at Moshi and owned by the Evangelical Lutheran Church of Tanzania.

The college trains health professionals for various university awards in clinical and health sciences. It currently wishes to invite four volunteers to fill one post for Data Entry Clerk and three Field Technician under PAMVERC PROJECT Moshi site for three months.

## Information about PAMVERC PROGRAM:
PAMVERC is a collaboration between the London School of Hygiene & Tropical Medicine (LSHTM), the National Institute for Medical Research (NIMR) and the Kilimanjaro Christian Medical University College (KCMUCo) in Tanzania. These three institutions collaborate as Pan African Malaria Vector Control Research Consortium (www.pamverc.or.tz), a research alliance that develops and evaluates new malaria vector control tools. PAMVERC has trial sites in Moshi (Kilimanjaro region), Muheza (Tanga region), Mwanza (Misungwi), and Benin (West Africa). Each country and region have distinct transmission patterns and vector species characteristic and representative of rural Africa.

1. **Field Technician**

   **Department:** Field site
   **Institution**: Kilimanjaro Christian Medical University College PAMVERC Project
   **Required Education/Qualifications:** Holder of Diploma in Health Laboratory science. **Required Language:** English

   **Duties and responsibility for one Field Technician:**

   - To ensure that study objectives and timelines are met on time.
   - To ensure stock of department consumables is used and stored appropriately and equipment are maintained as per SOPs
   - To rear mosquitoes and take biometric measurements in accordance with the test facility SOPs and study plans.
   - To report all non-conformances (minor and major incidents) encountered in assays, equipment, building or staff performance to supervisors
   - To care the animals and keep records in accordance with the SOPs
   - To be involved in the annual review of insectary and animal house SOPs and recommending improvements.
   - To work together with insectary and animal house technicians to ensure all matters raised by QA manager are corrected promptly to maintain work environments.
   - To be familiar with MSDS and PPE requirements of all chemicals used in the insectary.

**Duties and responsibilities for two Field Technicians:**

- To ensure that study objectives and timelines are met on time.
- To participate in conduct of Insecticidal Treated Nets (ITNs) efficacy testing at laboratory and field
- To conduct net washing
- To conduct mosquito collections during the hut trial
- To participate in mosquito trapping during the field studies of ITNs
- To be involved in the annual review of insectary and animal house SOPs and recommending improvements.
- To work together with field technicians to ensure all matters raised by QA managers are corrected promptly to maintain standard and quality of research work.

2. **Data Entry clerk**

**Department:** ITDM
**Required Education/Qualifications:** Certificate or Diploma in Information Technology
**Required Language:** English

**Duties and responsibility:**

- Perform data entry activities
- Review data for errors or redundancies, make corrections, and check outputs
- Analyze and use data from automated information aggregators to update database
- Create systems and processes to efficiently capture information, and coach team members on usage
- Generate reports, store outputs in database, and perform backups
- Scan and print files when requested
- Transfer data from paper formats into computer files or database systems using keyboards, data recorders or optical scanners
- Verify data by comparing it to source documents
- Update existing data
- Retrieve data from the database or electronic files as requested
- Perform regular backups to ensure data preservation
- Sort and organize paperwork after entering data to ensure it is not lost
- Manage Other important activities assigned my line Manger

**Application Instruction**
Opening date is 27/05/2024. Applicant will initially be evaluated based on documentation submitted with the application letter, and then high ranked applicants will be contacted for interview. It is essential that applicants submit proof of the required qualifications stated above including a detailed CV with contacts and Copy of academic certificates.

1. **Application Deadline and Contact information**
   Applications should be received by 31/05/2024, by hand/post mail to: info@pamverc.or.tz

**Attention:**       **Test Facility Manager**
                **KCMU**
                **College**
                **PAMVERC**
                **Project**
                **Box 2240**
                **Moshi**